



NOVEMBER Monthly Report

FINANCE—The department where everyone counts

- **Municipal Court**: This month's spotlight is on our Wilsonville Municipal Court, which operates under Finance. Municipal Court is comprised of: one Municipal Judge, a pro-tem Judge, and two Municipal Court Clerks. The court processes traffic violations, parking violations and some city code violations. Court arraignments are scheduled for the first and third Tuesday of each month, with arraignments beginning at 2:00pm, followed by trials.

In 2024, the Wilsonville Municipal Court processed 2162 total violations filed with the court. Of these, 323 were for Violating Speed Limits, 235 for Using A Mobile Electronic Device, and 199 for Driving Uninsured. Parking tickets are also included in these figures, with 402 violations for Expired/No Registration, and 154 for Violation of Signs (Example: No parking signage).

The Municipal Court allows defendants two opportunities to appear for their arraignment, a default "Failure to Appear" judgement, and a suspension of driving privileges if the citation is not cleared within 30 days of the default judgement.

Payments are accepted online, by mail, in person, and by phone. There are payment plans available. Further, we contract with Professional Credit Services for collection efforts of past due/unpaid fines.

The Municipal Judge is an active member of the Oregon Judges Association (OJA), and completes continuing education trainings through this organization. Court Staff are active members of Oregon Association for Court Administration (OACA) and regularly attend their conferences to stay apprised of best practices, rules, and regulations—most notably surrounding court proceedings and changes in laws. OACA is an excellent resource—enabling staff to connect and ask questions, identify new ways of doing things, and provides ongoing resources and support. Similarly, we also utilize Tyler Community to learn more about our current Incode 10 software.

To learn more, we encourage you to sit in on any of our Municipal Court proceedings.

- **Fiscal Year End Close** for fiscal year 2024 is now nearly complete. Just a few remaining items to button up, in response to our annual financial audit. Thank you so much to Dillon Jenkins, our Senior Account, for spearheading this.
- **Attached Financials**: Finance continues to monitor all departments for on-going budget compliance.
- **Happy Thanksgiving**: In the spirit of Thanksgiving, as we reflect back over this last year, our hearts are filled with gratitude and thankfulness for all you do. Happy Holidays from our families to yours.

City of Wilsonville - Fund Summaries
Reporting Month: Nov FY 2025



	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
110 - General Fund				
Taxes	\$ 16,395,000	\$ 8,772,208	\$ 7,622,792	54%
Intergovernmental	3,299,090	342,406	2,956,684	10%
Licenses and permits	176,700	140,329	36,371	79%
Charges for services	439,822	142,107	297,715	32%
Fines and forfeitures	190,000	75,893	114,108	40%
Investment revenue	620,000	243,159	376,841	39%
Other revenues	704,070	91,555	612,515	13%
Transfers in	5,576,135	2,011,717	3,564,418	36%
TOTAL REVENUES	\$ 27,400,817	\$ 11,819,372	\$ 15,581,445	43%
Personnel services	\$ 13,336,720	\$ 4,841,881	\$ 8,494,839	36%
Materials and services	14,071,749	2,628,617	11,443,132	19%
Capital outlay	272,828	176,242	96,586	65%
Transfers out	11,543,193	2,009,080	9,534,113	17%
TOTAL EXPENDITURES	\$ 39,224,490	\$ 9,655,820	\$ 29,568,670	25%
610 - Fleet Fund				
Charges for services	\$ 1,781,890	\$ 742,455	\$ 1,039,435	42%
Investment revenue	27,000	14,533	12,467	54%
TOTAL REVENUES	\$ 1,808,890	\$ 756,988	\$ 1,051,902	42%
Personnel services	\$ 1,059,030	\$ 379,934	\$ 679,096	36%
Materials and services	823,040	228,091	594,949	28%
Capital outlay	257,000	213,126	43,874	83%
TOTAL EXPENDITURES	\$ 2,139,070	\$ 821,151	\$ 1,317,919	38%
230 - Building Inspection Fund				
Licenses and permits	\$ 939,000	\$ 710,314	\$ 228,686	76%
Investment revenue	140,000	31,786	108,214	23%
TOTAL REVENUES	\$ 1,079,000	\$ 742,100	\$ 336,900	69%
Personnel services	\$ 1,027,800	\$ 365,763	\$ 662,037	36%
Materials and services	201,036	101,501	99,535	50%
Transfers out	368,400	153,500	214,900	42%
TOTAL EXPENDITURES	\$ 1,597,236	\$ 620,764	\$ 976,472	39%
231 - Community Development Fund				
Licenses and permits	\$ 668,567	\$ 285,351	\$ 383,216	43%
Charges for services	443,006	112,820	330,186	25%
Intergovernmental	265,000	-	265,000	0%
Investment revenue	70,000	30,252	39,748	43%
Transfers in	3,805,649	1,540,997	2,264,652	40%
TOTAL REVENUES	\$ 5,252,222	\$ 1,969,421	\$ 3,282,801	37%
Personnel services	\$ 3,976,150	\$ 1,434,564	\$ 2,541,586	36%
Materials and services	755,100	185,324	569,776	25%
Transfers out	860,186	265,000	595,186	31%
TOTAL EXPENDITURES	\$ 5,591,436	\$ 1,884,888	\$ 3,706,548	34%
240 - Road Operating Fund				
Intergovernmental	\$ 2,249,000	\$ 534,476	\$ 1,714,524	24%
Investment revenue	91,500	984	90,516	1%
Other revenues	-	1,063	(1,063)	-
TOTAL REVENUES	\$ 2,340,500	\$ 536,523	\$ 1,803,977	23%
Personnel services	\$ 590,870	\$ 191,917	\$ 398,953	32%
Materials and services	641,312	340,542	300,770	53%
Capital outlay	342,000	22,137	319,863	6%
Debt service	360,000	44,596	315,404	12%
Transfers out	1,578,693	326,558	1,252,135	21%
TOTAL EXPENDITURES	\$ 3,512,875	\$ 925,750	\$ 2,587,125	26%

City of Wilsonville - Fund Summaries
Reporting Month: Nov FY 2025



	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
241 - Road Maintenance Fund				
Charges for services	\$ 2,585,000	\$ 911,891	\$ 1,673,109	35%
Investment revenue	89,000	46,516	42,484	52%
TOTAL REVENUES	\$ 2,674,000	\$ 958,406	\$ 1,715,594	36%
Transfers out	\$ 2,842,830	\$ 1,634,619	\$ 1,208,211	57%
TOTAL EXPENDITURES	\$ 2,842,830	\$ 1,634,619	\$ 1,208,211	57%
260 - Transit Fund				
Taxes	\$ 6,200,000	\$ 2,979,534	\$ 3,220,466	48%
Intergovernmental	3,683,000	1,060,146	2,622,854	29%
Charges for services	20,000	8,037	11,963	40%
Investment revenue	640,000	204,992	435,008	32%
Other revenues	21,000	23,818	(2,818)	113%
TOTAL REVENUES	\$ 10,564,000	\$ 4,276,528	\$ 6,287,472	40%
Personnel services	\$ 5,611,270	\$ 1,693,779	\$ 3,917,491	30%
Materials and services	2,909,951	1,066,980	1,842,971	37%
Capital outlay	2,030,000	-	2,030,000	0%
Transfers out	5,044,080	1,850,156	3,193,924	37%
TOTAL EXPENDITURES	\$ 15,595,301	\$ 4,610,915	\$ 10,984,386	30%
510 - Water Operating Fund				
Charges for services	\$ 10,263,900	\$ 5,260,793	\$ 5,003,107	51%
Investment revenue	800,000	229,450	570,550	29%
Other revenues	40,000	6,445	33,555	16%
TOTAL REVENUES	\$ 11,103,900	\$ 5,496,688	\$ 5,607,212	50%
Personnel services	\$ 716,720	\$ 165,141	\$ 551,579	23%
Materials and services	5,935,766	1,516,116	4,419,650	26%
Capital outlay	1,518,500	94,830	1,423,670	6%
Debt service	375,000	46,387	328,613	12%
Transfers out	10,711,214	1,715,572	8,995,642	16%
TOTAL EXPENDITURES	\$ 19,257,200	\$ 3,538,046	\$ 15,719,154	18%
520 - Sewer Operating Fund				
Charges for services	\$ 7,787,000	\$ 2,625,210	\$ 5,161,790	34%
Investment revenue	420,000	127,437	292,563	30%
Other revenues	31,500	11,137	20,363	35%
TOTAL REVENUES	\$ 8,238,500	\$ 2,763,784	\$ 5,474,716	34%
Personnel services	\$ 481,890	\$ 110,755	\$ 371,135	23%
Materials and services	4,219,192	955,098	3,264,094	23%
Capital outlay	230,000	-	230,000	0%
Debt service	2,880,000	155,640	2,724,360	5%
Transfers out	4,008,281	1,077,108	2,931,173	27%
TOTAL EXPENDITURES	\$ 11,819,363	\$ 2,298,601	\$ 9,520,762	19%
550 - Street Lighting Fund				
Charges for services	\$ 544,500	\$ 186,967	\$ 357,533	34%
Investment revenue	30,000	14,518	15,482	48%
TOTAL REVENUES	\$ 574,500	\$ 204,485	\$ 370,015	36%
Materials and services	\$ 331,310	\$ 88,014	\$ 243,296	27%
Transfers out	1,220,939	411,200	809,739	34%
TOTAL EXPENDITURES	\$ 1,552,249	\$ 499,215	\$ 1,053,034	32%
570 - Stormwater Operating Fund				
Charges for services	\$ 3,527,500	\$ 1,206,832	\$ 2,320,668	34%
Investment revenue	230,000	65,939	164,061	29%
TOTAL REVENUES	\$ 3,757,500	\$ 1,272,770	\$ 2,484,730	34%
Personnel services	\$ 459,780	\$ 133,856	\$ 325,924	29%
Materials and services	852,592	142,270	710,322	17%
Debt service	842,000	40,202	801,798	5%
Transfers out	2,630,119	459,359	2,170,760	17%
TOTAL EXPENDITURES	\$ 4,812,491	\$ 790,446	\$ 4,022,045	16%

	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
336 - Frog Pond Development				
Licenses and permits	\$ 2,000,000	\$ 458,419	\$ 1,541,581	23%
Investment revenue	93,500	43,775	49,725	47%
TOTAL REVENUES	\$ 2,093,500	\$ 502,194	\$ 1,591,306	24%
Materials and services	\$ 32,560	\$ -	\$ 32,560	0%
Transfers out	4,449,726	774,096	3,675,630	17%
TOTAL EXPENDITURES	\$ 4,482,286	\$ 774,096	\$ 3,708,190	17%
348 - Washington County TDT				
Washington County TDT	\$ -	\$ 311,156	\$ (311,156)	-
Investment revenue	34,000	23,398	10,602	69%
TOTAL REVENUES	\$ 34,000	\$ 334,554	\$ (300,554)	984%
346 - Roads SDC				
System Development Charges	\$ 900,000	\$ 5,611,164	\$ (4,711,164)	623%
Investment revenue	242,500	123,312	119,188	51%
TOTAL REVENUES	\$ 1,142,500	\$ 5,734,476	\$ (4,591,976)	502%
Materials and services	\$ 38,820	\$ -	\$ 38,820	0%
Transfers out	10,893,557	1,921,189	8,972,368	18%
TOTAL EXPENDITURES	\$ 10,932,377	\$ 1,921,189	\$ 9,011,188	18%
396 - Parks SDC				
System Development Charges	\$ 825,000	\$ 209,586	\$ 615,414	25%
Investment revenue	43,500	25,303	18,197	58%
TOTAL REVENUES	\$ 868,500	\$ 234,889	\$ 633,611	27%
Materials and services	\$ 15,810	\$ -	\$ 15,810	0%
Transfers out	1,334,844	8,134	1,326,710	1%
TOTAL EXPENDITURES	\$ 1,350,654	\$ 8,134	\$ 1,342,520	1%
516 - Water SDC				
System Development Charges	\$ 1,000,000	\$ 632,393	\$ 367,607	63%
Investment revenue	238,000	87,207	150,793	37%
TOTAL REVENUES	\$ 1,238,000	\$ 719,600	\$ 518,400	58%
Materials and services	\$ 24,280	\$ -	\$ 24,280	0%
Debt service	457,000	80,100	376,900	18%
Transfers out	9,255,582	1,272,384	7,983,198	14%
TOTAL EXPENDITURES	\$ 9,736,862	\$ 1,352,484	\$ 8,384,378	14%
526 - Sewer SDC				
System Development Charges	\$ 550,000	\$ 277,457	\$ 272,543	50%
Investment revenue	31,500	14,836	16,664	47%
TOTAL REVENUES	\$ 581,500	\$ 292,293	\$ 289,207	50%
Materials and services	\$ 20,640	\$ -	\$ 20,640	0%
Transfers out	1,909,921	25,324	1,884,597	1%
TOTAL EXPENDITURES	\$ 1,930,561	\$ 25,324	\$ 1,905,237	1%
576 - Stormwater SDC				
System Development Charges	\$ 200,000	\$ 397,120	\$ (197,120)	199%
Investment revenue	77,500	38,145	39,355	49%
TOTAL REVENUES	\$ 277,500	\$ 435,266	\$ (157,766)	157%
Materials and services	\$ 5,380	\$ -	\$ 5,380	0%
Transfers out	922,104	59,677	862,427	6%
TOTAL EXPENDITURES	\$ 927,484	\$ 59,677	\$ 867,807	6%

City of Wilsonville - URA Fund Summaries
Reporting Month: Nov FY 2025



	Current Year Budget	Year to Date Activity	Remaining Balance	% Used
805 - Year 2000 Capital Projects				
Investment revenue	\$ -	\$ 24,762	\$ (24,762)	-
TOTAL REVENUES	\$ -	\$ 24,762	\$ (24,762)	-
Capital outlay	\$ 1,454,120	\$ 2,349	\$ 1,451,771	0%
TOTAL EXPENDITURES	\$ 1,454,120	\$ 2,349	\$ 1,451,771	0%
810 - Westside Program Income				
Investment revenue	\$ 5,000	\$ 1,471	\$ 3,529	29%
TOTAL REVENUES	\$ 5,000	\$ 1,471	\$ 3,529	29%
815 - Westside Capital Projects				
Investment revenue	\$ 128,500	\$ 65,548	\$ 62,952	51%
TOTAL REVENUES	\$ 128,500	\$ 65,548	\$ 62,952	51%
Materials and services	\$ 223,808	\$ 61,260	\$ 162,549	27%
Capital outlay	2,227,681	7,530	2,220,151	0%
TOTAL EXPENDITURES	\$ 2,451,489	\$ 68,790	\$ 2,382,700	3%
825 - Coffee Creek Capital Projects				
Investment revenue	\$ 2,500	\$ 4,901	\$ (2,401)	196%
Transfers in	500,000	-	500,000	0%
TOTAL REVENUES	\$ 502,500	\$ 4,901	\$ 497,599	1%
Materials and services	\$ 136,004	\$ 55,835	\$ 80,169	41%
TOTAL EXPENDITURES	\$ 136,004	\$ 55,835	\$ 80,169	41%
827 - Coffee Creek Debt Service				
Taxes	\$ 748,000	\$ 149,809	\$ 598,191	20%
Investment revenue	6,000	2,627	3,373	44%
TOTAL REVENUES	\$ 754,000	\$ 152,436	\$ 601,564	20%
Debt service	\$ 782,000	\$ -	\$ 782,000	0%
TOTAL EXPENDITURES	\$ 782,000	\$ -	\$ 782,000	0%
830 - Wilsonville Investment Now Program				
Taxes	\$ 1,056,000	\$ 726,322	\$ 329,678	69%
TOTAL REVENUES	\$ 1,056,000	\$ 726,582	\$ 329,418	69%
Materials and services	\$ 1,056,000	\$ 44,000	\$ 1,012,000	4%
TOTAL EXPENDITURES	\$ 1,056,000	\$ 44,000	\$ 1,012,000	4%