

**Wilsonville Public Library**  
**LIBRARY BOARD MEETING MINUTES**  
**May 22, 2024**

**MEMBERS PRESENT:** Natalie McNown, Chair; Dick Spence, Vice-Chair; Miriam Pinoli; Gay Walker

**STAFF PRESENT:** Shasta Sasser, Library Director; Molly Muldoon, Board Secretary

Natalie McNown called the meeting to order at 6:30 p.m.

The minutes of the April 24<sup>th</sup> meeting were approved.

**ONGOING BUSINESS/CALENDAR ITEMS**

**1. Director's Report** – Shasta reported library staff attended the opening of the Heumann Center for adult transition services which sends some volunteers to the library. Signage is progressing but there's still some work to do. The refob-ing is progressing: all doors are done, we are waiting on alarm panels, and three cameras have been added. Lian Dolan is doing an author talk on June 4<sup>th</sup>, there's a history talk about Oregon State Parks June 25<sup>th</sup> and the Summer Reading Program began on June 1<sup>st</sup>. The city is migrating to Microsoft 365 so staff is cleaning up drives and files. RFID machinery will have to be replaced in the near-ish future and Network is looking into it and also potentially book lockers but it is too early to know the cost. The library is also working on getting sensory kits for patrons with the city's DEI group.

**2. Board Bingo Card**— Shasta went over the bingo card. The board decided to give themselves three months to get a bingo and will go over observations and findings at the August meeting.

**3. City Budget Committee Meetings**— Shasta gave the budget presentation to the city and it was adopted. It will go to City Council for the first June meeting. The only thing cut out was soundproofing in the Acorn Room.

**4. Summer Reading Program Overview** – Shasta shared info about this year's summer reading program. The Teen Art Contest winner's art is on the cover of the teen packet. There's a log, bingo and a science log for all ages. Kids who sign up in person get a free book and a second one when they finish their first log. They can do multiple logs but just one science and get a blackout on bingo. Youth Services Librarians are off to schools to do skits next week. There will be a kickoff party June 15<sup>th</sup> with cake, crafts, and a performance by Cello Bop.

**5. Friends of the Library Report** – Dick Spence reported the bookstore has a lot of fiction and dvds are on sale. Katie Howe has moved and Al Steiger is the President Pro Tempore.

**6. Library Foundation Report** – Dick Spence reported the Foundation discussed what they had done since their retreat and what they'd accomplished. There's a meeting on thanking donors in September. Stay Home and Read was last weekend and it went very well, with full numbers still to come in.

**ROUND ROBIN**

**Meeting adjourned at 7:24 p.m.**

**The next regular meeting is scheduled for June 26 at 6:30 p.m. on Zoom.**

Respectfully submitted,

Molly Muldoon

Board Secretary

**\*Copy available from Board Secretary**