

RESOLUTION NO. 3172

A RESOLUTION OF THE CITY OF WILSONVILLE AUTHORIZING A SUPPLEMENTAL BUDGET ADJUSTMENT FOR FISCAL YEAR 2024-25.

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2024-25 by Resolution No. 3144; and

WHEREAS, certain expenditures are expected to exceed the original adopted budget in some of the City's funds and budgetary transfers are necessary within these funds to provide adequate appropriation levels to expend the unforeseen costs; and

WHEREAS, ORS 294.463 provides that a city may adjust appropriations within appropriation categories provided the enabling resolution states the need for the adjustment, purpose of the expenditure and corresponding amount of appropriation; and,

WHEREAS, all transfers from contingencies within the fiscal year to date that exceed fifteen percent (15%) of the fund's total appropriations are included in the supplemental budget adjustment request; and,

WHEREAS, all expenditure transfers within the fiscal year to date in aggregate exceed ten percent (10%) of the fund's total expenditures are included in the supplemental budget adjustment request; and,

WHEREAS, consistent with local budget law and based upon the foregoing, the staff report in this matter and public hearing input, the public interest is served in the proposed supplemental budget adjustment,

WHEREAS, to facilitate clarification of the adjustments in this resolution, Attachment A to this resolution provides a summary by fund of the appropriation categories affected by the proposed transfer of budget appropriation and the purpose of the expenditure.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

The City amends and adjusts the estimated revenues and appropriations within the funds and categories delineated and set forth in Attachment A, attached hereto and incorporated by reference herein as if fully set forth.

This resolution becomes effective upon adoption.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 7th day of October, 2024, and filed with the Wilsonville City Recorder this date.

Signed by:
Julie Fitzgerald
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JULIE FITZGERALD, MAYOR

ATTEST:

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Kimberly Veliz
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Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor Fitzgerald	Yes
Council President Akervall	Yes
Councilor Berry	Excused
Councilor Dunwell	Yes
Councilor Linville	Yes

EXHIBIT:

A. Need, Purpose and Amount: Detail by Fund & Category

ATTACHMENT A
NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
110-General Fund			
Resources			
Taxes	\$ 16,395,000	\$ -	\$ 16,395,000
Licenses and permits	176,700	-	176,700
Intergovernmental	3,299,090	-	3,299,090
Charges for services	439,822	-	439,822
Other Revenues	204,070	-	204,070
Fines and forfeitures	190,000	-	190,000
Investment Revenue	620,000	-	620,000
Proceeds of interfund loan	1,015,100	-	1,015,100
Transfers in	4,777,260	283,775	5,061,035
Fund balances - beginning	15,402,632	3,555,616	18,958,248
Total Resources	\$ 42,519,674	\$ 3,839,391	\$ 46,359,065
Requirements			
Administration	\$ 2,564,212	\$ -	\$ 2,564,212
Finance	2,134,078	-	2,134,078
Information Technology/GIS	1,704,385	134,777	1,839,162
Legal	843,350	-	843,350
Human Resources and Risk Mana	1,228,920	-	1,228,920
Public Works Administration	1,117,514	-	1,117,514
Facilities	2,246,580	7,755	2,254,335
Parks Maintenance	2,915,379	-	2,915,379
Parks & Recreation	2,313,429	-	2,313,429
Library	2,823,416	-	2,823,416
Law/Code Enforcement	6,914,522	-	6,914,522
Municipal Court	232,980	-	232,980
Transfers to Other Funds	8,308,917	3,734,276	12,043,193
Contingency	3,146,292	(37,417)	3,108,875
<i>Unappropriated</i>	4,025,700	-	4,025,700
Total Requirements	\$ 42,519,674	\$ 3,839,391	\$ 46,359,065
Recognize unspent budget authority relating to CIPs from FY 2023-24 as well as adjust for beginning fund balance.			

231-Community Development Fund						
Resources						
Licenses and permits	\$	668,567	\$	-	\$	668,567
Intergovernmental		265,000		-		265,000
Charges for services		443,006		-		443,006
Investment Revenue		70,000		-		70,000
Transfers in		3,427,337		378,312		3,805,649
Fund balances - beginning		1,790,716		-		1,790,716
Total Resources	\$	6,664,626	\$	378,312	\$	7,042,938
Requirements						
C.D. Administration	\$	717,944	\$	-	\$	717,944
Engineering		2,631,206		-		2,631,206
Planning		1,382,100		-		1,382,100
Transfers to Other Funds		824,000		36,186		860,186
Contingency		163,076		342,126		505,202
<i>Unappropriated</i>		946,300		-		946,300
Total Requirements	\$	6,664,626	\$	378,312	\$	7,042,938
Recognize unspent budget authority relating to CIPs from FY 2023-24 as well as adjust for beginning fund balance.						
260-Transit Operations Fund						
Requirements						
Transit	\$	10,551,221	\$	-	\$	10,551,221
Transfers to Other Funds		3,563,550		1,480,530		5,044,080
Contingency		12,873,539		(1,480,530)		11,393,009
<i>Unappropriated</i>		1,704,300		-		1,704,300
Total Requirements	\$	28,692,610	\$	-	\$	28,692,610
Recognize unspent budget authority relating to CIPs from FY 2023-24.						
240-Road Operating Fund						
Resources						
Intergovernmental	\$	2,249,000	\$	-	\$	2,249,000
Investment Revenue		91,500		-		91,500
Fund balances - beginning		2,235,718		600,000		2,835,718
Total Resources	\$	4,576,218	\$	600,000	\$	5,176,218
Requirements						
Road Operations	\$	1,274,182	\$	300,000	\$	1,574,182
Debt Service		360,000		-		360,000
Transfers to Other Funds		2,248,000		580,693		2,828,693
Contingency		447,536		(280,693)		166,843
<i>Unappropriated</i>		246,500		-		246,500
Total Requirements	\$	4,576,218	\$	600,000	\$	5,176,218
Recognize unspent budget authority relating to CIPs from FY 2023-24 as well as adjust for beginning fund balance.						

241-Road Maintenance Fund						
Resources						
Charges for services	\$	2,585,000	\$	-	\$	2,585,000
Investment Revenue		89,000		-		89,000
Fund balances - beginning		3,894,568		218,885		4,113,453
Total Resources	\$	<u>6,568,568</u>	\$	<u>218,885</u>	\$	<u>6,787,453</u>
Requirements						
Transfers to Other Funds	\$	2,623,945	\$	218,885	\$	2,842,830
Contingency		3,944,623		-		3,944,623
Total Requirements	\$	<u>6,568,568</u>	\$	<u>218,885</u>	\$	<u>6,787,453</u>
Recognize unspent budget authority relating to CIPs from FY 2023-24 as well as adjust for beginning fund balance.						
510-Water Operating Fund						
Resources						
Charges for services	\$	10,263,900	\$	-	\$	10,263,900
Investment Revenue		800,000		-		800,000
Other Revenues		40,000		-		40,000
Fund balances - beginning		19,709,294		1,765,798		21,475,092
Total Resources	\$	<u>30,813,194</u>	\$	<u>1,765,798</u>	\$	<u>32,578,992</u>
Requirements						
Water Distribution	\$	1,833,696	\$	-	\$	1,833,696
Water Treatment Plant		6,337,290		-		6,337,290
Debt Service		375,000		-		375,000
Transfers to Other Funds		18,945,416		1,765,798		20,711,214
Contingency		1,991,292		-		1,991,292
<i>Unappropriated</i>		1,330,500		-		1,330,500
Total Requirements	\$	<u>30,813,194</u>	\$	<u>1,765,798</u>	\$	<u>32,578,992</u>
Recognize unspent budget authority relating to CIPs from FY 2023-24 as well as adjust for beginning fund balance.						
520-Sewer Operating Fund						
Resources						
Charges for services	\$	7,787,000	\$	-	\$	7,787,000
Investment Revenue		420,000		-		420,000
Other Revenues		31,500		-		31,500
Fund balances - beginning		10,408,550		1,194,309		11,602,859
Total Resources	\$	<u>18,647,050</u>	\$	<u>1,194,309</u>	\$	<u>19,841,359</u>
Requirements						
Wastewater Collections	\$	1,291,082	\$	-	\$	1,291,082
Wastewater Treatment Plant		3,640,000		-		3,640,000
Debt Service		2,880,000		-		2,880,000
Transfers to Other Funds		2,813,972		1,194,309		4,008,281
Contingency		7,081,796		-		7,081,796
<i>Unappropriated</i>		940,200		-		940,200
Total Requirements	\$	<u>18,647,050</u>	\$	<u>1,194,309</u>	\$	<u>19,841,359</u>
Recognize unspent budget authority relating to CIPs from FY 2023-24 as well as adjust for beginning fund balance.						

550-Street Lighting Operating Fund						
Resources						
Charges for services	\$	544,500	\$	-	\$	544,500
Investment Revenue		30,000		-		30,000
Fund balances - beginning		755,356		599,939		1,355,295
Total Resources	\$	1,329,856	\$	599,939	\$	1,929,795
Requirements						
Street Lighting	\$	331,310	\$	-	\$	331,310
Transfers to Other Funds		621,000		599,939		1,220,939
Contingency		311,246		-		311,246
<i>Unappropriated</i>		66,300		-		66,300
Total Requirements	\$	1,329,856	\$	599,939	\$	1,929,795
Recognize unspent budget authority relating to CIPs from FY 2023-24 as well as adjust for beginning fund balance.						
570-Stormwater Fund						
Resources						
Charges for services	\$	3,527,500	\$	-	\$	3,527,500
Investment Revenue		230,000		-		230,000
Fund balances - beginning		5,624,079		488,364		6,112,443
Total Resources	\$	9,381,579	\$	488,364	\$	9,869,943
Requirements						
Stormwater Maintenance	\$	1,340,372	\$	-	\$	1,340,372
Debt Service		842,000		-		842,000
Transfers to Other Funds		2,141,755		488,364		2,630,119
Contingency		4,794,952		-		4,794,952
<i>Unappropriated</i>		262,500		-		262,500
Total Requirements	\$	9,381,579	\$	488,364	\$	9,869,943
Recognize unspent budget authority relating to CIPs from FY 2023-24 as well as adjust for beginning fund balance.						
515-Water Capital Projects Fund						
Resources						
Intergovernmental	\$	892,008	\$	1,879,238	\$	2,771,246
Investment Revenue		24,000		-		24,000
Lease Revenue		173,577		-		173,577
Transfers in		16,377,754		2,835,542		19,213,296
Fund balances - beginning		1,484,946		(1,020,000)		464,946
Total Resources	\$	18,952,285	\$	3,694,780	\$	22,647,065
Requirements						
Capital Projects	\$	17,262,769	\$	3,646,995	\$	20,909,764
Transfers to Other Funds		848,856		128,166		977,022
Contingency		840,660		(80,381)		760,279
Total Requirements	\$	18,952,285	\$	3,694,780	\$	22,647,065
Recognize unspent budget authority relating to CIPs from FY 2023-24 as well as adjust for beginning fund balance.						

525-Sewer Capital Projects Fund			
Resources			
Investment Revenue	\$ 4,500	\$ -	\$ 4,500
Transfers in	5,099,531	1,248,919	6,348,450
Fund balances - beginning	75,821	-	75,821
Total Resources	<u>\$ 5,179,852</u>	<u>\$ 1,248,919</u>	<u>\$ 6,428,771</u>
Requirements			
Capital Projects	\$ 4,665,091	\$ 1,182,010	\$ 5,847,101
Transfers to Other Funds	215,750	66,909	282,659
Contingency	299,011	-	299,011
Total Requirements	<u>\$ 5,179,852</u>	<u>\$ 1,248,919</u>	<u>\$ 6,428,771</u>
Recognize unspent budget authority relating to CIPs from FY 2023-24 as well as adjust for beginning fund balance.			
345-Road Capital Projects Fund			
Resources			
Intergovernmental	\$ 430,000	\$ -	\$ 430,000
Investment Revenue	35,500	-	35,500
Transfers in	25,945,795	3,230,013	29,175,808
Fund balances - beginning	292,937	2,304,165	2,597,102
Total Resources	<u>\$ 26,704,232</u>	<u>\$ 5,534,178</u>	<u>\$ 32,238,410</u>
Requirements			
Capital Projects	\$ 25,403,239	\$ 5,702,769	\$ 31,106,008
Transfers to Other Funds	790,656	331,409	1,122,065
Contingency	510,337	(500,000)	10,337
Total Requirements	<u>\$ 26,704,232</u>	<u>\$ 5,534,178</u>	<u>\$ 32,238,410</u>
Recognize unspent budget authority relating to CIPs from FY 2023-24 as well as adjust for beginning fund balance.			
575-Stormwater Capital Projects Fund			
Resources			
Investment Revenue	\$ 3,500	\$ -	\$ 3,500
Transfers in	2,034,648	880,375	2,915,023
Fund balances - beginning	157,184	-	157,184
Total Resources	<u>\$ 2,195,332</u>	<u>\$ 880,375</u>	<u>\$ 3,075,707</u>
Requirements			
Capital Projects	\$ 1,725,443	\$ 801,550	\$ 2,526,993
Transfers to Other Funds	205,795	78,825	284,620
Contingency	264,094	-	264,094
Total Requirements	<u>\$ 2,195,332</u>	<u>\$ 880,375</u>	<u>\$ 3,075,707</u>
Recognize unspent budget authority relating to CIPs from FY 2023-24 as well as adjust for beginning fund balance.			

335-Facilities Capital Projects Fund			
Resources			
Intergovernmental	\$ -	\$ -	\$ -
Investment Revenue	120,500	-	120,500
Transfers in	6,027,700	3,380,971	9,408,671
Fund balances - beginning	281,499	-	281,499
Total Resources	\$ 6,429,699	\$ 3,380,971	\$ 9,810,670
Requirements			
Capital Projects	\$ 5,879,150	\$ 3,343,046	\$ 9,222,196
Transfers to Other Funds	113,060	37,925	150,985
Contingency	437,489	-	437,489
Total Requirements	\$ 6,429,699	\$ 3,380,971	\$ 9,810,670
Recognize unspent budget authority relating to CIPs from FY 2023-24 as well as adjust for beginning fund balance.			
395-Parks Capital Projects Fund			
Resources			
Licenses and permits	\$ 5,000	\$ -	\$ 5,000
Investment Revenue	10,000	-	10,000
Intergovernmental	1,100,000	-	1,100,000
Transfers in	5,144,410	2,742,511	7,886,921
Fund balances - beginning	62,750	-	62,750
Total Resources	\$ 6,322,160	\$ 2,742,511	\$ 9,064,671
Requirements			
Capital Projects	\$ 5,503,560	\$ 2,723,658	\$ 8,227,218
Transfers to Other Funds	154,980	18,853	173,833
Contingency	663,620	-	663,620
Total Requirements	\$ 6,322,160	\$ 2,742,511	\$ 9,064,671
Recognize unspent budget authority relating to CIPs from FY 2023-24 as well as adjust for beginning fund balance.			
516-Water Development Charges Fund			
Resources			
System Development Charges	\$ 1,000,000	\$ -	\$ 1,000,000
Investment Revenue	238,000	-	238,000
Fund balances - beginning	7,561,688	964,744	8,526,432
Total Resources	\$ 8,799,688	\$ 964,744	\$ 9,764,432
Requirements			
Materials & Services	\$ 24,280	\$ -	\$ 24,280
Debt Service	457,000	-	457,000
Transfers to Other Funds	8,270,238	985,344	9,255,582
Contingency	48,170	(20,600)	27,570
Total Requirements	\$ 8,799,688	\$ 964,744	\$ 9,764,432
Recognize unspent budget authority relating to CIPs from FY 2023-24 as well as adjust for beginning fund balance.			

526-Sewer Development Charges Fund						
Resources						
System Development Charges	\$	550,000	\$	-	\$	550,000
Investment Revenue		31,500		-		31,500
Fund balances - beginning		1,612,577		(240,838)		1,371,739
Total Resources	\$	2,194,077	\$	(240,838)	\$	1,953,239
Requirements						
Materials & Services	\$	20,640	\$	-	\$	20,640
Transfers to Other Funds		2,150,759		(240,838)		1,909,921
Contingency		22,678		-		22,678
Total Requirements	\$	2,194,077	\$	(240,838)	\$	1,953,239
Adjust beginning fund balance relating to FY 2023-24 and subsequently current year funding for CIPs.						
346-Road Development Charges Fund						
Resources						
System Development Charges	\$	900,000	\$	-	\$	900,000
Investment Revenue		242,500		-		242,500
Fund balances - beginning		9,496,129		840,000		10,336,129
Total Resources	\$	10,638,629	\$	840,000	\$	11,478,629
Requirements						
Materials & Services	\$	38,820	\$	-	\$	38,820
Transfers to Other Funds		9,559,895		1,333,662		10,893,557
Contingency		1,039,914		(493,662)		546,252
Total Requirements	\$	10,638,629	\$	840,000	\$	11,478,629
Recognize unspent budget authority relating to CIPs from FY 2023-24 as well as adjust for beginning fund balance.						
336-Frog Pond West Fund						
Resources						
Licenses and permits	\$	2,000,000	\$	-	\$	2,000,000
Investment Revenue		93,500		-		93,500
Fund balances - beginning		2,299,390		1,988,711		4,288,101
Total Resources	\$	4,392,890	\$	1,988,711	\$	6,381,601
Requirements						
Materials & Services	\$	32,560	\$	-	\$	32,560
Transfers to Other Funds		3,061,015		1,388,711		4,449,726
Contingency		1,299,315		600,000		1,899,315
Total Requirements	\$	4,392,890	\$	1,988,711	\$	6,381,601
Recognize unspent budget authority relating to CIPs from FY 2023-24 as well as adjust for beginning fund balance.						

576-Stormwater Development Charges Fund						
Requirements						
Materials & Services	\$	5,380	\$	-	\$	5,380
Transfers to Other Funds		530,093		392,011		922,104
Contingency		3,077,071		(392,011)		2,685,060
Total Requirements	\$	<u>3,612,544</u>	\$	<u>-</u>	\$	<u>3,612,544</u>
Recognize unspent budget authority relating to CIPs from FY 2023-24.						
396-Parks Development Charges Fund						
Resources						
System Development Charges	\$	825,000	\$	-	\$	825,000
Investment Revenue		43,500		-		43,500
Fund balances - beginning		2,505,593		(50,000)		2,455,593
Total Resources	\$	<u>3,374,093</u>	\$	<u>(50,000)</u>	\$	<u>3,324,093</u>
Requirements						
Materials & Services	\$	15,810	\$	-	\$	15,810
Transfers to Other Funds		974,383		360,461		1,334,844
Contingency		2,383,900		(410,461)		1,973,439
Total Requirements	\$	<u>3,374,093</u>	\$	<u>(50,000)</u>	\$	<u>3,324,093</u>
Recognize unspent budget authority relating to CIPs from FY 2023-24 as well as adjust for beginning fund balance.						