

RESOLUTION NO. 2654

A RESOLUTION AUTHORIZING A SUPPLEMENTAL BUDGET ADJUSTMENT FOR FISCAL YEAR 2017-18.

WHEREAS, the City adopted a budget and appropriated funds for fiscal year 2017-18 by Resolution 2641; and,

WHEREAS, certain expenditures are expected to exceed the original adopted budget in some of the City's funds and budgetary transfers are necessary within these funds to provide adequate appropriation levels to expend the unforeseen costs; and,

WHEREAS, ORS 294.463 provides that a city may adjust appropriations within appropriation categories provided the enabling resolution states the need for the adjustment, purpose of the expenditure and corresponding amount of appropriation; and,

WHEREAS, all transfers from contingencies within the fiscal year to date that exceed fifteen percent (15%) of the fund's total appropriations, are included in the supplemental budget adjustment request; and,

WHEREAS, all expenditure transfers within the fiscal year to date in aggregate exceed ten percent (10%) of the fund's total expenditures, are included in the supplemental budget adjustment request; and,

WHEREAS, consistent with local budget law and based upon the foregoing, the staff report in this matter and public hearing input, the public interest is served in the proposed supplemental budget adjustment; and,

WHEREAS, to facilitate clarification of the adjustments in this resolution, Attachment A to this resolution provides a summary by fund of the appropriation categories affected by the proposed transfer of budget appropriation and the purpose of the expenditure.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

The City amends and adjusts the estimated revenues and appropriations within the funds and categories delineated and set forth in Attachment A, attached hereto and incorporated by reference herein as if fully set forth.

This resolution becomes effective upon adoption.

ADOPTED by the City Council of the City of Wilsonville at a regular meeting thereof this 18th day of September and filed with Wilsonville City Recorder this same date.


TIM KNAPP, MAYOR

ATTEST:


Kimberly Veliz, City Recorder

SUMMARY OF VOTES:

Mayor Knapp	Yes
Councilor Starr	Yes
Councilor Stevens	Yes
Councilor Lehan	Absent
Councilor Akervall	Yes

Attachment:

A. Need, Purpose And Amount: Detail By Fund & Category

ATTACHMENT A NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
General Fund			
Interfund Transfers	\$ (2,938,612)	\$ (116,296)	\$ (3,054,908)
All other resources	(31,851,370)	-	(31,851,370)
total increase in resources	(34,789,982)	(116,296)	(34,906,278)
Administration	\$ 1,600,620	\$ 39,819	\$ 1,640,439
Finance	1,431,961	36,020	1,467,981
Information systems/GIS	1,292,510	4,860	1,297,370
Legal	559,560	13,000	572,560
Human Resources	763,583	12,280	775,863
Public Works Administrations	502,100	9,770	511,870
Facilities	983,566	15,400	998,966
Parks & Recreation General Services	1,286,490	27,360	1,313,850
Parks Maintenance	1,548,228	24,310	1,572,538
Library	1,938,586	45,891	1,984,477
Municipal Court	209,274	3,480	212,754
Interfund transfers	4,889,863	271,050	5,160,913
Contingency	10,310,626	(386,944)	9,923,682
All other requirements	7,473,015	-	7,473,015
Net change in requirements	\$ 34,789,982	\$ 116,296	\$ 34,906,278
Interfund transfers revenue increase recognizes additional resources for the overhead charges on capital improvement projects. Increases to various programs reflects personnel services changes due to labor agreements ratified after budget preparations. The interfund requirements reflect funding for the following capital improvement projects: Frog Pond/Advance Road Planning, Coffee Creek Planning Area, Fiber Connectivity, Annual-City Facilities Repairs, HVAC Replacements, Flooring Replacement City Hall, PWPO Building Seismic Upgrade			
Fleet Fund			
Fleet	\$ 1,413,059	\$ 16,720	\$ 1,429,779
Contingency	933,598	-	933,598
All other requirements	65,500	(16,720)	48,780
Net change in requirements	\$ 2,412,157	\$ -	\$ 2,412,157
Increases to the Fleet Program reflects personnel services changes due to labor agreements ratified after budget preparations.			
Building Fund			
Building	\$ 1,313,743	\$ 17,610	\$ 1,331,353
Contingency	3,250,145	(17,610)	3,232,535
All other requirements	657,540	-	657,540
Net change in requirements	\$ 5,221,428	\$ -	\$ 5,221,428
Increases to the Building Program reflects personnel services changes due to labor agreements ratified after budget preparations.			
Community Development Fund			
Interfund Transfers	\$ (2,519,152)	\$ (122,226)	\$ (2,641,378)
All other resources	(3,669,407)	-	(3,669,407)
total increase in resources	(6,188,559)	(122,226)	(6,310,785)
Community Development Administration	\$ 933,698	\$ 26,440	\$ 960,138
Engineering	1,490,268	62,193	1,552,461
Planning	958,539	32,640	991,179
Contingency	1,570,657	953	1,571,610
All other requirements	1,235,397	-	1,235,397
Net change in requirements	\$ 6,188,559	\$ 122,226	\$ 6,310,785
Interfund transfers revenue increase reflects additional resources for project management fees on capital improvement projects. Increases to various programs reflects personnel services changes due to labor agreements ratified after budget preparations. Also included is the funding for the completion of the form based code project.			
Road Operating Fund			
Road Operating	\$ 879,091	\$ 10,310	\$ 889,401
Interfund transfers	801,610	40,806	842,416
Contingency	772,722	(51,116)	721,606
All other requirements	255,350	-	255,350
Net change in requirements	\$ 2,708,773	\$ -	\$ 2,708,773
Increases to the Road Operating Program reflects personnel services changes due to labor agreements ratified after budget preparations. Interfund transfer requirements reflect funding of the following capital improvement projects: Signal Improvements, Exit 283 Congestion Imp.			

ATTACHMENT A
NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
Transit Fund			
Transit	\$ 5,724,162	\$ 87,510	\$ 5,811,672
Interfund transfers	549,560	100,000	649,560
Contingency	1,059,640	(187,510)	872,130
All other requirements	1,044,500	-	1,044,500
Net change in requirements	\$ 8,377,862	\$ -	\$ 8,377,862
Increases to the Transit Program reflects personnel services changes due to labor agreements ratified after budget preparations.			
Water Operating Fund			
Water Distribution and Sales	\$ 1,436,547	\$ 12,750	\$ 1,449,297
Water Treatment	3,356,418	100,000	3,456,418
Interfund Transfers	1,294,648	248,933	1,543,581
Contingency	10,260,795	(361,683)	9,899,112
All other requirements	2,743,000	-	2,743,000
Net change in requirements	\$ 19,091,408	\$ -	\$ 19,091,408
Increases to the Water Distribution and Sales program reflects personnel services changes due to labor agreements ratified after budget preparations. Increase in interfund transfer requirements reflect funding for the following capital improvement projects: Annual-Well Facility Rehab and Upgrade, Water System Telemetry			
Sewer Operating Fund			
Sewer Collection	\$ 890,389	\$ 6,530	\$ 896,919
Sewer Treatment	2,575,313	45,000	2,620,313
Sewer Pretreatment	128,149	1,920	130,069
Interfund Transfers	2,270,100	500,310	2,770,410
Contingency	11,332,492	(553,760)	10,778,732
All other requirements	3,826,549	-	3,826,549
Net change in requirements	\$ 21,022,992	\$ -	\$ 21,022,992
Increases to various programs reflects personnel services changes due to labor agreements ratified after budget preparations. Increase to Sewer Treatment reflects the repair/replacement of equipment. The increase to interfund transfer requirements reflect funding of the following capital improvement projects: Annual-Misc. Small Sewer Projects, Memorial Park Pump Station, WWTP Outfall, Annual-Collection System Rehab, Sewer Ops Allocation to Charbonneau.			
Street Lighting Fund			
Interfund Transfers	\$ 107,750	\$ 403,359	\$ 511,109
Contingency	689,349	(403,359)	285,990
All other requirements	427,390	-	427,390
Net change in requirements	\$ 1,224,489	\$ -	\$ 1,224,489
Increase to interfund transfer requirements reflect funding of the following capital improvement project: LED Streetlight Conversion.			
Stormwater Operating Fund			
Stormwater Maintenance	\$ 683,544	\$ 6,230	\$ 689,774
Interfund transfers	1,714,079	225,650	1,939,729
Contingency	1,143,965	(231,880)	912,085
All other requirements	644,800	-	644,800
Net change in requirements	\$ 4,186,388	\$ -	\$ 4,186,388
Increases to the Stormwater Operating Program reflects personnel services changes due to labor agreements ratified after budget preparations. Increase in interfund transfer requirements reflect funding for the following capital improvement projects: Rivergreen Wetland Monitoring, Willamette River Outfalls, LID Design Standards/Implementation, Stormwater Ops Allocation to Charbonneau.			
Water Capital Projects Fund			
Interfund transfers	\$ (1,563,076)	\$ (342,560)	\$ (1,181,792)
All other resources	(299,875)	-	(66,121)
Total increase in resources	\$ (1,862,951)	\$ (342,560)	\$ (1,247,913)
Water capital projects	1,589,183	330,541	1,919,724
Interfund Transfers	197,939	12,019	209,958
Contingency	75,829	-	75,829
Net change in requirements	\$ 1,862,951	\$ 342,560	\$ 2,205,511
The interfund transfers and the corresponding requirements for parks capital projects and transfers to other funds is for the following projects: Annual Well Facility Rehab, Water System Telemetry, Water Treatment Plant Surge Tank, Tooze Rd Waterline.			

ATTACHMENT A NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
Sewer Capital Projects Fund			
Interfund transfers	\$ (4,077,568)	\$ (564,913)	\$ (4,033,579)
All other resources	(15,858)	-	(16,578)
Total increase in resources	<u>\$ (4,093,426)</u>	<u>\$ (564,913)</u>	<u>\$ (4,050,157)</u>
Sewer capital projects	3,619,884	513,930	4,133,814
Interfund Transfers	385,077	50,983	436,060
Contingency	88,465	-	88,465
Net change in requirements	<u>\$ 4,093,426</u>	<u>\$ 564,913</u>	<u>\$ 4,658,339</u>
The interfund transfers and the corresponding requirements for sewer capital projects and transfer requirements are for the following capital projects: Annual Misc. Small Sewer Projects, Memorial Park Station, Wastewater Treatment Plant Outfall Repair, Annual-Collection System Rehab projects, Sewer Ops Allocation to Charbonneau.			
Streets Capital Projects Fund			
Interfund transfers	\$ (8,183,439)	\$ (2,326,370)	\$ (5,539,405)
All other resources	(1,271,979)	-	(1,266,459)
Total increase in resources	<u>\$ (9,455,418)</u>	<u>\$ (2,326,370)</u>	<u>\$ (6,805,864)</u>
Streets capital projects	7,471,008	2,244,415	9,715,423
Interfund Transfers	873,944	81,955	955,899
Contingency	1,110,466	-	1,110,466
Net change in requirements	<u>\$ 9,455,418</u>	<u>\$ 2,326,370</u>	<u>\$ 11,781,788</u>
The interfund transfers and the corresponding requirements for street capital projects and transfers to other funds is for the following projects: Frog Pond Master Plan, Coffee Creek Planning Area, Wilsonville Rd Interchange Final Disbursement, Kinsman Rd Ext Barber to Boeckman, Signal Improvements, 5 yr monitoring-Boeckman Wetlands, Tooze Rd - 110th Grahams Ferry Rd, 5 yr monitoring Barber Rd, Exit 283 Congestion Improvements, Boones Ferry Rd Right of Way Acquisitions, LED Streetlight Conversion. A net zero dollar adjustment will move excess funding from I-5 Pedestrian Bridge to the Facilities Plan for I-5.			
Stormwater Capital Projects Fund			
Interfund transfers	\$ (1,412,978)	\$ (271,116)	\$ (5,539,405)
Beginning fund balance	(347,847)	(821,205)	(1,169,052)
All other resources	(10,000)	-	(1,266,459)
Total increase in resources	<u>\$ (1,770,825)</u>	<u>\$ (1,092,321)</u>	<u>\$ (7,974,916)</u>
Stormwater capital projects	\$ 1,495,684	\$ 998,756	\$ 2,494,440
Interfund Transfers	229,048	93,565	322,613
Contingency	46,093	-	46,093
Net change in requirements	<u>\$ 1,770,825</u>	<u>\$ 1,092,321</u>	<u>\$ 2,863,146</u>
The Beginning fund balance is being restated from budget to actual to allow for the funding of approved capital projects. The interfund transfers and the corresponding requirements for stormwater capital projects and transfers to other funds is for the following project: Rivergreen Wetland Mitigation Monitoring, Willamette River Outfalls, LID Design Standards/Implementation, Stormwater Ops Allocation to Charbonneau.			
Facilities/Information Services Capital Projects Fund			
Interfund transfers	\$ (1,353,300)	\$ (342,148)	(1,695,448)
All other resources	(1,428,550)	-	(1,428,550)
Total increase in resources	<u>\$ (2,781,850)</u>	<u>\$ (342,148)</u>	<u>(3,123,998)</u>
Facilities/Information Services capital projects	\$ 2,562,075	\$ 342,148	\$ 2,904,223
Interfund Transfers	30,600	-	30,600
Contingency	189,175	-	189,175
Net change in requirements	<u>\$ 2,781,850</u>	<u>\$ 342,148</u>	<u>\$ 3,123,998</u>
The interfund transfers and the corresponding requirements for sewer capital projects and transfer requirements are for the following capital projects: Fiber Connectivity Project, Annual City Facility Repairs, HVAC Replacements, Flooring Replacement-City Hall, Public Works-Police Building Seismic Upgrades.			

ATTACHMENT A
NEED, PURPOSE AND AMOUNT: DETAIL BY FUND & CATEGORY

	Current Appropriations	Change in Appropriations	Amended Appropriations
Parks Capital Projects Fund			
Interfund transfers	\$ (4,736,913)	\$ (300,855)	\$ (4,033,579)
All other resources	(62,211)	-	(16,578)
Total increase in resources	<u>\$ (4,799,124)</u>	<u>\$ (300,855)</u>	<u>\$ (4,050,157)</u>
Parks capital projects	\$ 4,167,516	\$ 300,855	\$ 4,468,371
Interfund Transfers	495,543	-	495,543
Contingency	136,065	-	136,065
Net change in requirements	<u>\$ 4,799,124</u>	<u>\$ 300,855</u>	<u>\$ 5,099,979</u>
The interfund transfers and the corresponding requirements for sewer capital projects and transfer requirements are for the following capital projects: Memorial Park Master Plan Implementation, French Prairie Bridge, Boones Ferry Park Master Plan, Boeckman Creek Stabilization and I-5 Undercrossing Trail. A net zero dollar adjustments will move excess funding from the Boones Ferry Rd Master Plan to the Citywide Master Plan Update.			
Water SDC Fund			
Interfund Transfers	\$ 1,258,224	\$ 93,627	\$ 1,351,851
Contingency	6,774,695	(93,627)	6,681,068
Materials and Services	9,793	-	9,793
Net change in requirements	<u>\$ 8,042,712</u>	<u>\$ -</u>	<u>\$ 8,042,712</u>
The transfer to other funds is for the following projects: Water Treatment Plant Surge Tank, Tooze Rd Waterline.			
Sewer SDC Fund			
Interfund Transfers	\$ 2,945,464	\$ 64,603	\$ 3,010,067
Contingency	7,694,189	(64,603)	7,629,586
Materials and Services	6,325	-	6,325
Net change in requirements	<u>\$ 10,645,978</u>	<u>\$ -</u>	<u>\$ 10,645,978</u>
The transfer to other funds is for the following projects: Memorial Park Pump Station and Wastewater Treatment Plant Outfall Repair.			
Street SDC Fund			
Interfund Transfers	\$ 6,055,319	\$ 1,853,303	\$ 7,908,622
Contingency	3,940,848	(1,853,303)	2,087,545
Materials and Services	16,220	-	16,220
Net change in requirements	<u>\$ 10,012,387</u>	<u>\$ -</u>	<u>\$ 10,012,387</u>
The transfer to other funds is for the following projects: I-5 Interchange Final Payment, Kinsman Rd Ex-Barber to Boeckman, Signal Improvements, 5 Yr Monitoring-Boeckman Wetlands, Tooze Rd 110th to Grahams Ferry Rd, 5 Yr Monitoring Barber Rd, Exit 283 Congestion Improvements, Boones Ferry Rd Right of Way Acquisition. A net zero adjustment will move excess funding from the I-5 Pedestrian Bridge Project to the Facilities Plan for I-5.			
Stormwater SDC			
Interfund Transfers	\$ 198,272	\$ 45,466	\$ 243,738
Contingency	3,080,877	(45,466)	3,035,411
Materials and Services	2,652	-	2,652
Net change in requirements	<u>\$ 3,281,801</u>	<u>\$ -</u>	<u>\$ 3,281,801</u>
The transfer to other funds is for the following projects: Willamette River Outfalls, LID Design Standards/Implementation, Sewer Ops Allocation to Charbonneau.			
Parks SDC Fund			
Interfund Transfers	\$ 4,370,838	\$ 300,855	\$ 4,671,693
Contingency	3,953,666	(300,855)	3,652,811
Materials and Services	3,928	-	3,928
Net change in requirements	<u>\$ 8,328,432</u>	<u>\$ -</u>	<u>\$ 8,328,432</u>
The transfer to other funds is for the following projects: Memorial Park Master Plan Implementation, French Prairie Bridge, Boones Ferry Master Plan Update, Boeckman Creek Stabilization and I-5 Undercrossing Trail. A net zero adjustment will move excess funding from Boones Ferry Master Plan Update and the Citywide Master Plan Update.			