

RESOLUTION NO. 939

**A RESOLUTION AUTHORIZING MEMBERSHIP IN THE CITY/COUNTY INSURANCE SERVICES TRUST WORKERS' COMPENSATION GROUP.**

WHEREAS, the City/County Insurance Services Trust (CIS) offers pooled self-insurance offering cost stability and the potential for long-term savings; and

WHEREAS, CIS is sponsored by the League of Oregon Cities and the Association of Oregon Counties as a service to Oregon cities and counties; and

WHEREAS, the City of Wilsonville finds that membership in CIS is of benefit in managing the risks involved in providing services to its citizens; and

WHEREAS, the City of Wilsonville has been provided with an opportunity to review the Trust Agreement, Bylaws and Rules of CIS; and

WHEREAS, the City of Wilsonville has reviewed the Trust Agreement, Bylaws and Rules of CIS for compliance with the Charter and Ordinances of the City of Wilsonville.

NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

1. The City of Wilsonville does hereby enter into a contract with CIS and becomes a member of the CIS Trust for Workers' Compensation for a three-year period commencing July 1, 1992 and agrees to abide by the terms of the Trust Agreement, Bylaws and Rules of CIS which, along with this Resolution, constitutes the contract between the City of Wilsonville and CIS. The City Manager is hereby authorized to execute such documents as are necessary pursuant to this Resolution.

ADOPTED by the Wilsonville City Council at a regular meeting thereof this 20th day of July, 1992 and filed with the Wilsonville City Recorder this date.



GERALD A. KRUMMEL, Mayor

ATTEST:

Vera A. Rojas

VERA A. ROJAS, CMC/AAE, City Recorder

SUMMARY of Votes:

Mayor Krummel	<u>AYE</u>
Councilor Chandler	<u>AYE</u>
Councilor Carter	<u>AYE</u>
Councilor Lehan	<u>AYE</u>
Councilor Van Eck	<u>ABSENT</u>



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June 9, 1992

**TO:** 1992-93 Members  
CIS Workers' Compensation Group

**FROM:** Richard Egan, Program Administrator *RAE*

**RE:** 1992-93 Renewal

**RESOLUTION:** The CIS Trustees have elected to make Membership in the CIS Workers' Compensation Group subject to a three-year commitment. This will make the workers' compensation pool operate the same as the liability and property pools. In exchange, CIS will base Members' contributions on rates no higher than 5% above NCCI pure rates (the current rating basis) for 1994 and 1995 renewals. We will also continue existing deductible and cash flow plans for those renewals.

Members can withdraw prior to the end of the three-year commitment with six months notice. However, this would entail giving up any return of net income to which an entity would otherwise be entitled.

The three-year Membership gives Oregon cities and counties a guarantee of future price stability. And it gives CIS the ability to negotiate longer term arrangements with reinsurers and service providers.

A resolution for Membership in the workers' compensation pool is enclosed. We would ask that you pass it and return to us at the earliest opportunity. The format of the resolution is identical to those most Members have passed earlier for the property and liability programs.

**INVOICES:** Enclosed is our invoice for your 1992-93 workers' compensation coverage renewal. The amount due is based on your estimated payroll for 1992-93 and the number of your employees (converted to full-time equivalent). If you elect not to be a member of the CIS Workers' Compensation group for the coming year, please advise us as soon as possible. We have to notify the Workers' Compensation Division of any withdrawals from the group.



ASSOCIATION OF OREGON COUNTIES



LEAGUE OF OREGON CITIES

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We are enclosing a copy of the payroll estimates upon which our premium is based. Please take a moment to check that these estimates are correct.

As the invoice shows, quarterly payments are an option. All you have to do to elect quarterly payments is to send us the amount shown as due for the first quarter.

ACCOUNTING: The payroll tax of \$.28 per employee day (\$.14 from the employee and \$.14 from the employer) is unchanged. The 1992-93 assessment rate for our group self-insurance program is 4.2%.

You don't have to submit monthly or quarterly payroll information to us. However, this information should still be maintained. There will be an audit at the end of the policy year. At that time we will make any necessary adjustments based on your actual payroll and employees.

If at any time you feel that your actual payroll is diverging significantly from your original estimate, we can make mid-year corrections to the premium. If you prefer to make quarterly payments based on actual payroll, you may do as follows. The first, estimated, quarterly payment is due as shown on our invoice. Subsequent quarterly payments can be based on the actual payroll of the prior quarter, e.g. make the 10-1-92 payment based on 7-1-92 to 9-30-92 payroll. This will leave only one quarter of difference to be picked up at the year-end audit.

If you need a breakdown of premium by department, or any other information to assist in making our program work with your accounting system, please let us know.

VOLUNTEERS: Oregon law specifies a procedure for electing to cover volunteers and community service workers for workers' compensation. For members who have shown volunteer payroll (class 8411), and from whom we have received no resolution electing to cover volunteers, we are enclosing explanatory material.

If you have any questions regarding the above, please do not hesitate to call.

RE:nls  
Enclosures  
cc: Local Agent