

**RESOLUTION NO. 997**

**A RESOLUTION AUTHORIZING A TRANSFER FROM THE CONTINGENCY LINE ITEM TO THE TRANSIT BUSES LINE ITEM IN THE TRANSIT OPERATING FUND; AUTHORIZING THE PURCHASE OF FIVE (5) USED TRANSIT COACHES AT A TOTAL COST NOT TO EXCEED \$168,750; VERIFYING FUND AVAILABILITY AND WAIVING BIDDING PROCEDURES IN ACCORDANCE WITH STATE STATUTE.**

WHEREAS, the Transit Department has prepared plans to implement new transit services; and

WHEREAS, the implementation of new transit service cannot occur without the purchase of five used transit coaches of the design and specifications necessary to implement the new transit service; and

WHEREAS, the City Council is the City's contract review board and has adopted for its rules the State of Oregon Attorney General's Model Public Contract Rules ; and

WHEREAS, the Model Rules provide that "Purchases of Used Personal Property" for purchases of used personal property over \$10,000, three competitive quotes should be obtained; and

WHEREAS, competitive quotes were sought from vendors of used transit coaches from around the United States. A written record of those vendors contacted was kept and three competitive quotes were unable to be obtained; and

WHEREAS, the Rules also provide for "Single Seller of Product Required" which allows public contracting agencies to make such purchases without competitive bidding if there is only one seller of a product of the quality required; and

WHEREAS, a quote has been received from Complete Coach Works of Riverside, California, for used transit coaches of the design and specifications required to provide the City of Wilsonville with the equipment to implement new transit service; and

WHEREAS, the 1992-93 City of Wilsonville Transit Department Budget includes budgeted contingency funds to cover unanticipated acquisition of materials or services; and

WHEREAS, the Finance Director has reviewed the fund to which expenditures will be accounted to, and has verified that funds are available to purchase equipment, if the transfer from the Contingency Line Item is approved.

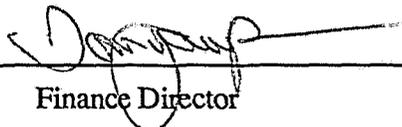
NOW, THEREFORE, THE CITY OF WILSONVILLE RESOLVES AS FOLLOWS:

1. Reasonable effort was made to obtain competitive quotes from resale

merchants of used transit coaches and only one merchant, Complete Coach Works, possesses equipment of the type, quality and specifications required. The requirements for the purchase of such goods under the Attorney General's Rules adopted by the City are found to be met.

2. Upon the Transit Director approving the final inspection of the equipment, the Transit Director is authorized to execute agreements for the purchase of five used transit coaches from Complete Coach Works and any reconditioning of the coaches not to exceed \$168,750.
3. Authorize transfer of an amount not to exceed \$168,750 from the Contingency line item, 9210000, to the Transit Buses line item, 7465300.
4. Authorize the expenditure of funds for this purchase from :

<u>Account No.</u>	<u>Budget Amount</u>	<u>Expenditure Amount</u>
3060-1-7465300	\$168,750	Not to exceed \$168,750
5. The Finance Director, by his signature below, has verified that funds are available in the account numbers mentioned in Item 4 above for payment of all billings for this project.

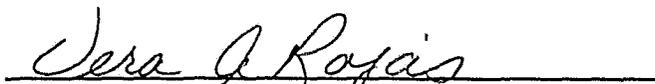
  
\_\_\_\_\_  
Finance Director

5/7/93  
\_\_\_\_\_  
Date

ADOPTED by the City Council of the City of Wilsonville at a regular meeting thereof this 3rd day of May, 1993, and filed with the Wilsonville City Recorder this date.

  
\_\_\_\_\_  
GERALD A. KRUMMEL, Mayor

ATTEST:

  
\_\_\_\_\_  
VERA A. ROJAS, CMC/A&E, City Recorder

SUMMARY of Votes:

Mayor Krummel	<u>AYE</u>
Councilor Van Eck	<u>AYE</u>
Councilor Carter	<u>AYE</u>
Councilor Hawkins	<u>AYE</u>
Councilor Lehan	<u>AYE</u>



City of  
**WILSONVILLE**  
in OREGON

May 3, 1993

To: Honorable Mayor and Councilors

30000 SW Town Center Loop E  
Wilsonville, Oregon 97070  
FAX (503) 682-1015  
(503) 682-1011

From: Richard Randise, *RR 4-29-93*  
Transit Director

Subject: Resolution - Authorizing The Purchase Of Five Transit Coaches  
New Business Item No. V - B

### SUMMARY

The Transit Department's 1993-94 Overall Work Program contains plans for implementation of two new Express Commuter Fixed Routes and Recreational Transportation services. In order to provide this new service, Five 39 passenger Transit Coaches are required. New transit Coaches are cost prohibitive however, the new programs can be implemented with used equipment. Suitable used Transit Coaches have been located in California. The 1992-93 City of Wilsonville, Transit Department budget contains sufficient funds to purchase the required equipment.

### RECOMMENDATION

1. Approve the resolution authorizing the purchase of Five Used Transit Coaches.
2. Authorize the Transit Director to execute agreements for this purchase including any necessary reconditioning.
3. Approve the expenditure of contingency funds from the 1992-93 City of Wilsonville, Transit Department budget account no. 3060-1-9210000 not to exceed \$168,750 and transfer these funds to account no. 3060-1-7465300 (Transit Buses).

### DISCUSSION

The Transit Department has been formalizing plans to expand the services of Wilsonville Area Rapid Transit. Implementation of service expansion is planned to begin early in fiscal year 1993-94. Included in these plans are three new services not currently provided by WART. Two of the new services are Express Commuter Fixed Routes. The third service will provide Recreational Transportation.

V-B-1

## **Program Description**

1. Route 201 (Wilsonville-Tualatin Park and Ride & Barbur Transit Station) is designed as an eight (8) round trip per day express/local fixed route program. This program will benefit residents of Wilsonville and the Wilsonville Business Community during peak commute hours. Wilsonville residents will be able to use this program for their transportation needs while attending Portland Community College located in the Sylvania area. In addition, the program provides service during the midday where no public transportation is currently available between the above noted locations. The program requires two (2) peak hour 39 passenger Americans with Disabilities Act compliant transit coaches. After one year, the program is anticipated to average 200 riders per day.
2. Route 202 (Wilsonville-Oregon City Transit Center) is designed as a seven (7) round trip per day express/local fixed route program. This program will benefit residents of Wilsonville and the Wilsonville Business Community during peak commute hours. In addition, the program will serve Wilsonville residents requiring transportation to Clackamas County Social Service Agencies located in the Oregon City area, and for attendance at Clackamas Community College classes located in Oregon City. The program requires one (1) peak hour 39 passenger ADA compliant transit coach. After one year, the program is anticipated to average 200 riders per day.
3. Recreational Transportation services will be designed to meet the special event programs organized through Wilsonville's Parks and Recreation Department which requires transportation to various locations. In addition, this program is designed to benefit Wilsonville groups including the Wilsonville Business Community when transportation is needed for special events the group wishes to organize. The program requires one (1) peak hour 39 passenger ADA compliant transit coach. The program is anticipated to average 25 riders per event.

Routes 201 & 202 will operate concurrently placing three (3) peak hour vehicles in service. If a Recreational Transportation event is scheduled during hours when Routes 201 & 202 are operating, four (4) peak hour vehicles will be in service. To provide full time back-up for the three programs, a fifth 39 passenger ADA compliant transit coach will be on standby.

New transit coaches of this type can cost between \$180,000 to \$300,000. Similar used ten to fifteen year old equipment can be purchased for between \$12,000 to 34,000. Attached, on page V-B-4, are copies of photographs of available used equipment. These coaches are similar to the transit coaches used by Tri-Met. The coaches are available from a coach resale merchant in Riverside California at a unit price of \$16,000 each as is. We anticipate that any similar used coaches will require some reconditioning in order to comply with ADA and to provide clean, comfortable, reliable service and to project a professional image. Therefore Approximately \$18,000 per unit has been set aside for this purpose.

In an effort to comply with the Attorney General's Model Public Contract Rules, specifically "Purchases of Used Personal Property", vendors of this type equipment throughout the United States were contacted. Few vendors possessed coaches similar to these, in a condition similar to these for an acceptable price. While similar equipment was available through East Coast properties, the coaches' structural integrity was suspect due to the effect of salt upon the coaches' undercarriage as properties dealt with winter conditions. Furthermore, the cost of relocating these coaches from the East Coast is prohibitive.

If the coaches prove acceptable, once inspected, staff recommends purchasing the equipment from Complete Coach Works of Riverside California.

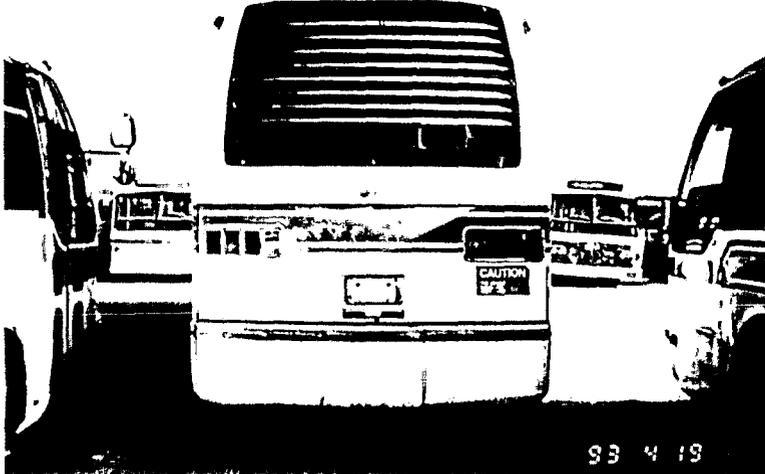
### **OTHER AGENCY INVOLVEMENT**

None.

### **FINANCIAL CONSIDERATIONS**

The Transit Department's 1992-93 Capital Projects budget does not contain funds for purchasing Transit Buses (line item 3060-1-7465300). However, the Transit Department budget does contain sufficient Contingencies, verified by the City's Finance Director, in the amount of \$320,000 (line item 3060-1-9210000). Staff is recommending that you authorize the transfer of, not to exceed \$168,750, from fund 3060-1-9210000 (Contingencies) to 3060-1-7465300 (Transit Buses) for this transaction.

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V-B-4

May 3, 1993

To: Honorable Mayor and Councilors

From: Richard Randise,  
Transit Director

Subject: Resolution - Authorizing The Purchase Of Five Transit Coaches  
New Business Item No. V - B

### **SUMMARY**

The Transit Department's 1993-94 Overall Work Program contains plans for implementation of two new Express Commuter Fixed Routes and Recreational Transportation services. In order to provide this new service, Five 39 passenger Transit Coaches are required. New transit Coaches are cost prohibitive however, the new programs can be implemented with used equipment. Suitable used Transit Coaches have been located in California. The 1992-93 City of Wilsonville, Transit Department budget contains sufficient funds to purchase the required equipment.

### **RECOMMENDATION**

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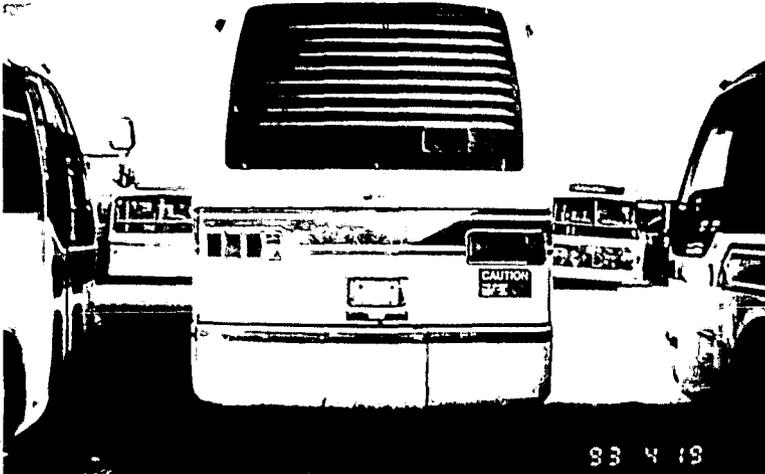
### **OTHER AGENCY INVOLVEMENT**

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### **FINANCIAL CONSIDERATIONS**

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